

# TEAM RESPONSIBILITIES:

MLS	Financial	Membership	Communications	Professional Conduct	Governance
Alliance	Budgeting	BNAR & REIS	MLX MOTD	Grievance	By-laws
2FindYour Home	P & L	MLS Admins	BNAR News & Events	Mediation	Standing Rules
2FYH - Open Houses	Accts Payable	Supra	Key Communicator	Professional Standards	Leadership Development
Rules/Regs	Accts Receivable	Health Insurance	BNAR Website	Realtor Issues	BOD Meeting Management
MLS Membership Agreements	Banking	Discounts/ Products	Office Manager Updates	/Best Practices	
Copyrights	HR, Pension & Payroll		PR Campaigns	Contracts	Core Standards
Data Agreements/ RETS	Inventory		Surveys	Fair Housing	Accelerate Program
Statistics	Store		Promote Benefits/Issues, etc.		PAG's
Instantet Use/Design/ Troubleshoot	Investments		Through Events		
Realist Use/Design/ Troubleshoot	Month-End		BNAR Advertising		
MLX Use/Design/ Troubleshoot	Fixed Assets		Social Media		
Compliance Tool (Listing check)	Billing/Invoicing		News Releases		
MLX Security	e-commerce (NAR)		Dedicated Email/Post Card		
SSO Portal	Travel		Calendar of Events		
HomeSnap (Broker Portal)	REALTOR.com		Flyer for Orientation Class		
Synchronization to Zillow/ListHub, etc.			Target Marketing		
Drone/Video/Photography			Office Visits		
Education	Networking Events	IT	Community	Public Affairs	
Salesperson's C.E	Agent's Day	Network	Habitat for Humanity	Network with Public Officials	
Orientation	Election	Stations	Day of Caring (United Way)	Inform Members on Issues political & legislative	
Lunch-N-Learns	Regional Meetings	Security	WNY Heroes	Resource on Political & Legislative Issues to members	
Breakfast-N-Learns	YPN	Phones/ Internet	Salvation Army	Resource on Political & Legislative Issues to elected and appointed officials.	
Webinars	Social Events	Printers	Boys & Girls Club	Receive feedback from Membership regarding political & legislative Issues	
Faculty Review	Economic Forecast	BNAR Website	St. Luke's Mission of Mercy		
Designations		Surveys	Cystic Fibrosis Foundation		
Appraiser CE		Hardware	Buffalo Niagara Ambassadors		
		Software	Kids Escaping Drugs		
		Training Video Creation	Child & Family Services		
			SPCA Serving Erie County		
			WNY Stem Hub Hand in Hand		
			SPCA Serving Erie County		
				RPAC – REALTORS Political Action Committee	
				Independent Expenditure (IE)	